Waterbury Puerto Rican Parade & Festival

www.waterburypr.org

PARTICIPANT APPLICATION 2023

Saludos, Parade Family!

We are proud to announce that the Greater Waterbury Puerto Rican Day Parade will take place on Waterbury's East Main St. (towards Hamilton Park) on **Saturday, June 17th, 2023** at 10:00 a.m. sharp. We invite you to apply to participate in this year's Greater Waterbury Puerto Rican Day Parade. Your application, agreement and fee are due no later than **Friday, May 5th, 2023**. Submit a completed application by **March 1st, 2023 for the Early Bird Registration Price**. Before completing the Participant Application, make sure you have read and understood the Parade Rules and Regulations.

Note: The Waterbury Puerto Rican Day Parade & Festival Inc. ("WPR") reserves the right to close the application period early if we exceed the maximum allowable limits of people, floats, or vehicles. The WPR further reserves the right to reject any application that is deemed incomplete or does not meet the guidelines for acceptable purpose set forth in the WPR's application. Applications submitted without payment will not be considered.

ALL completed applications must include:

- Application
- Application fee via money order, made **payable to "Waterbury PR Parade, Inc."**
- The Town from Puerto Rico you are Representing.
- Description of your group in Registration Form.
- Participants' names, emails, telephone numbers and addresses.
- If applicable, a description of your float design.

Once your application is complete, please send the application to:

ADDRESS: 50 WACONA AVE, 5T, Waterbury, CT 06705 OR BY EMAIL: WATERBURYPRPARADE@gmail.com

Upon approval of your application and **receipt of payment**, all contingents will receive parade permits, wristbands, and, if applicable, referral to float staff for design and construction of float. We look forward to celebrating another parade with you. For further information or questions regarding this document or the parade process, please contact Rafael Roman via telephone 203-910-5707 or email at WATERBURYPRPARADE@gmail.com

APPLICATION (DEADLINE May 5, 2023)

Name of Group: _____

Contact for Registration, Fees, and other clerical mailings:

Name: _____ **Last Name:** _____

Address:_____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **E-mail:** _____

Historical Data. Please help us describe your group in order to accurately advertise your group to the public.

Has your group participated in the parade before? ▫ **Yes** ▫ **No** **If Yes, # of Years:**_____

Please provide the number of parade participants in your group this year:

Children ▸ _____ **Adults ▸** _____

Reminder: *maximum 50 persons per group (unless another amount is authorized).* ***A charge of $2.00 per participant will apply for each additional person after the authorized 50 persons per group.***

Which Town from Puerto Rico will you be representing at the Parade?

Briefly state your group's mission, its relevance in relation to the Puerto Rican culture, and the amount of years the group has participated in the Greater Waterbury Puerto Rican Day Parade.

APPLICATION (continued)

Will your group be wearing uniforms or costumes? ▢ **Yes** ▢ **No**

IF YES, please describe:

Category/Type of Organization (check the one that applies best):

***Registration Fees according to your type of Organization:**
(Early Bird Specials "EB"-Submit a Completed Application by March 1st)

- ▢ Public Schools (Marchers): $0
- ▢ Colleges/Universities (Marchers): ..... $50 (EB $35-March 1st)
- ▢ Not-For-Profit Organizations & Cultural Dance/Music Groups (Marchers)... $75 (EB $60-March 1st)
- ▢ Business (Marchers):..... $150 (EB $135-March 1st)
- ▢ Political Candidates (Running for Office):..... $400 (EB $475-March 1st)
- ▢ Elected Officials (Not Running for Office): $0

PLEASE BE ADVISED That fees include registration for 50 people; Float and vehicle fees are separate.

Vehicle? ▢ No ▢ Yes..... $75 Per Vehicle (EB $60 Per Vehicle-March 1st)

If yes, please indicate: How Many Vehicle (1_____ 0r 2_____) & Type: _____

Please Note:

- **Vehicles are** limited to TWO vehicle per group, unless otherwise authorized. If you would like to request additional vehicles, please send a written request with specific purpose/reason(s) to: WaterburyPRParade@gmail.com.
- Oversized vehicles must be authorized and will be subject to additional fees. Please contact the parade at WaterburyPRParade@gmail.com for authorization and fees.

Bringing Your Own **Float**?: ☐ No ☐ Yes

Will you be requesting a **Float**?: ☐ No ☐ Yes (If yes, check one below)

- ☐ Early Bird Special: (by March 1st)..... $2,500
- ☐ Standard: (after March 1st)..... $2,750

Please describe your float design below:

Will you bring **Music**? ☐ No ☐ Yes

If yes, ☐ Live band ☐ DJ ☐ Audio/Recording

Type of Music/Genre #1: _____

Type of Music/Genre #2: _____

Type of Music/Genre #3: _____

AGREEMENT & RELEASE FORM

The undersigned, _____, hereby releases the **Waterbury Puerto Rican Parade & Festival, Inc.** and its board of directors of all actions, rights, causes of action, claims and demands whatsoever that now exist or hereafter accrue against the **Waterbury Puerto Rican Parade & Festival, Inc.** and any and all consequences flowing where from as a result of the undersigned's participation in the **Waterbury Puerto Rican Parade & Festival, Inc**.

I understand that the parade or its designee may expel any participant on the day of the parade for cause, including but not limited to failure to follow the directions of Parade Staff.

I understand that if our participation should be cancelled due to violation of the above directives, the Parade shall not return our registration fee.

I hereby grant permission to the **Waterbury Puerto Rican Parade & Festival, Inc.** and those authorized by the Parade to interview, secure media statements, design printed materials (including social media websites), photograph, film, videotape, audio record or use other means of capturing my image or voice, to use my and my group's image, voice and statements for all Parade related events, activities and promotions.

I hereby acknowledge that I have read the rules and regulations of the **Waterbury Puerto Rican Parade & Festival, Inc.** I will obey the rules and regulations as specified.

_____ _____

Authorized Signature Date

Registration Fees according to your type of Organization: **$**_____

Total Vehicle Fees: **$**_____

Float Fees Enclosed: **$**_____

Other_____**:** **$**_____

Total Amount Enclosed: **$**_____

RULES AND REGULATIONS

1. All organizations must submit a completed application and payment by May 5, 2023. Application and payments will not be accepted after the deadline, unless otherwise authorized.
2. Only 50 persons per group (unless another amount is authorized). **A charge of $2.00 per participant will apply for each additional person after the authorized 50 persons per group. Please include these additional fees in the money order sent with this application**. Bands and folkloric groups are not included in groups of 50.
3. No one is allowed to march without a wristband.
4. All participants must promote Puerto Rican heritage, culture and pride. Groups/participants that do not reflect the culture may not be allowed to participate in the parade.
5. All participants must reflect a respect for general public decency and moral values, including a dress code of a professional or cultural nature. All participants must refrain from the use of profane or offensive language, symbols or gestures.
6. The use of the Puerto Rican flag as part of an outfit or clothing will not be allowed and the use of the flag to decorate a float must be done in a respectable and dignified manner. **Flags with symbols will not be allowed.**
7. No political or electoral advertisement or signs may be displayed by any contingent.
8. **NO THIRD-PARTIES** will be allowed to march with Original group that signed on the Application.
9. All participants must adhere to the instructions of Parade Coordinators/Staff during the parade.

REGARDING FLOATS: If your group is interested in a float, you can indicate so on the Registration Form. Once application and payment is received, the parade will connect you directly with the float staff to discuss design process. Float design and marching contingents must be described at time of application. All floats that do not reflect the Puerto Rican culture will be banned from the parade. Throwing items from the float into the crowd of spectators is forbidden and is grounds for removal from parade.

REGARDING VEHICLES:

- **No** motorcycles, or 16 wheelers will be allowed.
- For security reasons, closed vehicles will be used to pull the floats only.
- Each group is limited to 2 vehicle at the parade, unless otherwise authorized. **A $75 fee applies for each vehicle. Oversized vehicles subject to additional fees.**

This concludes the Greater Waterbury Puerto Rican Day Parade Application!